

April 2023 Exam Administration - PE Structural Engineering Exams

NCEES Exam Administration Services – Timeline of Key Activities

Please find below pertinent dates for the April 2023 exam administration. These dates will serve as a reminder of when tasks should be completed.

Due Date	Task
10:00 AM EST December 5	NCEES registration opens
3:00 PM EST February 16	NCEES registration deadline. Note the time!!
3:00 PM EST February 16	Deadline for examinees to submit ADA and Religious Accommodations requests to NCEES (refer to NCEES Web site for information). https://ncees.org/exams/reasonable-accommodations/
3:00 PM EST February 16	Cancellation deadline
3:00 PM EST March 2	All examinees must be either approved or cancelled in the system by this date. Registrations after this date must be granted by David Cox, CEO of NCEES, and only due to board error.
March 6	Order NCEES exams. Absolutely No further registrations allowed.
2–3 weeks before exam	Distribute exam authorization notices to candidates (tentative March 29)
2 weeks before exam	Any candidates who have not received their exam authorization by this date should contact NCEES directly (https://ncees.org/contact/)
Thurs. & Fri.: April 13 & 14	Exam administration

If you have any questions regarding the above dates, please feel free to email me at: tsnyder@ncees.org.

Sincerely,

Tracy Snyder

Manager of Exam Administration Services